

Theatre Unlimited Performing Arts *2021 - 2022 Annual Report*



~~Rides again April 2020~~

~~Rides again April 2021~~

~~Rides again April 2022~~

Rides again April 2023

TUPA is back on stage!



Annual General Meeting

Agenda

Friday, September 30, 2022

1. Call to Order
2. Welcome and introductions
3. Minutes from last AGM September 16, 2021
4. President's Report
5. Resolution to approve updated Bylaws *
6. Financial Statements and Treasurer's Report *
7. Waiving Appointment of Auditor
8. Nominations of Directors
9. New Business
10. Next meeting
11. Adjournment

* Please review Financial Statements and updated Bylaws prior to the AGM



Subject	Theatre Unlimited – AGM Minutes
Chairperson	Michael Buchert
Scribe	Maria De Palma
Date	September 16, 2021
Time	7:38pm

Agenda Item #	Topics to be Discussed
1	Call to Order
2	Welcome and introductions
3	Minutes from last AGM July 7, 2020
4	President’s report
5	Financial Statements and Treasurer’s Report
6	Nomination of Directors
8	New Business
9	Next Meeting
10	Adjournment

Agenda Topic #1	Call to order
<p>Meeting called to order at 7:38 p.m. We have confirmed we have quorum for the members attending in person or by proxy.</p>	

Agenda Topic #2	Welcome and introductions
<p>Michael Welcomed everyone to the Annual General Meeting. Welcome to our gues, Lynette Hines, who is the secretary of the ACTCO Board but also Treasurer of Theatre Scarborough.</p>	

Agenda Topic #3	Minutes from last AGM July 7, 2020
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Minutes from last year's AGM were pre-circulated with the AGM package prior to the AGM this evening. Linda Amos pointed out an error regarding Jason Yearsley's name – it should be Jason Ferrell.

Linda Amos motioned to accept the minutes and seconded by Michael Buchert. Motion unanimously carried to accept the minutes with the one correction indicated above.

Agenda Topic #4 President's Report

Michael presented the President's Report. He provided a script of this report in advance to the TUPA Board of Directors.

Some comments shared:

- 1) Linda Attended a meeting regarding the opening of MT following the 'facelift'. Some points shared: a) producers will be required to appoint a COVID officer to oversee/manage COVID specific protocols and policies – will require specific documentation 6 weeks prior to moving into the Theatre for a show.

Michael – some groups are moving forward with shows this year. They are able to do so as they have their own space. The groups are Bloorwest Village and Harper. They are limited the space of the audience.

Lynette – Congratulations to TUPA for receiving the Grant.

Agenda Topic #5 Financial Statements and Treasurer's Report

Brenda presented the Financials:

- 1) We did very well with our donations this year. We yielded \$28,337. Many people offered to donate back to the group versus being refunded for previously-purchased tickets for cancelled shows.**
- 2) We received a grant from the City of Mississauga. The City offered flexibility in terms of use of the monies.**
- 3) Supported other groups by waiving membership fees and paying in advance for costume storage to support them.**
- 4). We waived membership fees.**
- 5) Director's and Operator's insurance – we increased the premium. It is now at \$5 million instead of \$2 million to ensure that we are protected.**
- 6) We were able to engage individuals to volunteer their time to assist with the video editing.**

Questions:

Lynette asked for clarification on some points.



Brenda – motioned to accept the Financials as circulated; seconded by Linda. All unanimously accepted.

Agenda Topic # 6 Updated By-Laws

Michael shared the amendment to Article 8.04 of TUPA By-law 2019.
Michael Buchert accepted the By-Laws as circulated and Lawrence seconded them.
All in favour.

Agenda Topic # 7 Nominations of Directors

Thank you to everyone who has volunteered their time.
Thank you to Candace Sheehan who is retiring from the TUPA Board. We have valued her time with the group.

Members continuing their term:
Gloria Buchert, Michael Buchert, Tom Hope, Mary Lynn Katie and Kevin

Members standing for election of a 2-year term: Linda, Maria, Brenda, Lisa, Lawrence G and Jason Farrell

Accepting all members as presented for 2 year term: Accepted by Janet Hurley; seconded by Vickie Sprenger. All members in favour.

Thank you to Jason and Lawrence for joining the board.

Agenda Topic #8 - New Business

Poll 2 – Didn't go out – will have to distribute as new business – SHOULD TUPA ADOPT A MANDATORY VACCINE POLICY THAT ALIGNS WITH CURRENT PROTOCOLS SET OUT BY THE CITY OF MISSISSUAGA.



8:27AGM Adjournment

Agenda Topic # 10 Adjournment

Michael would like to remind us that TUPA is all of us. 8:27pm Adjournment.

DRAFT

BY-LAW NO. 1

A by-law relating generally to the
conduct of the affairs of

Theatre Unlimited
Performing Arts

Contents

One	-	Interpretation
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Ten	-	Effective Date and Repeal

BE IT ENACTED as a by-law of the Corporation as follows:

ARTICLE ONE

INTERPRETATION

1.01 Definitions. - In the by-laws of the Corporation, unless the context otherwise requires:

“Act” means the Not -for- Profit Corporations Act, 2010 (Ontario), ~~or any statute that may be substituted therefor~~ and the regulations made under it, as amended or re-enacted from time to time ~~amended~~;

“appoint” includes “elect” and vice versa;

“articles” means the instrument that incorporated the Corporation or any instrument that modifies such incorporating instrument including articles of incorporation, restated articles of incorporation, articles of amendment, articles of amalgamation and letters patent;

“board” means the board of directors of the Corporation;

“by-laws” means this by-law and all other by-laws of the Corporation from time to time in force and effect;

“Corporation” means the corporation without share capital incorporated under the Corporations Act (Ontario) by letters patent dated April 6, 2005 and named “Theatre Unlimited Performing Arts”;

~~“letters patent” means the letters patent incorporating the Corporation, as from time to time amended and supplemented by supplementary letters patent;~~

“extraordinary resolution” means a resolution that is submitted to a special meeting of the members duly called for the purpose of considering the resolution and passed at the meeting, with or without amendment, by at least 80 per cent of the votes cast, or consented to by each member of the corporation entitled to vote at a meeting of the members or the member’s attorney.

“meeting of members” includes an annual meeting of members and a special meeting of members;

“member” means any person admitted to membership in the Corporation in accordance with Article Seven of this by-law; and

“special resolution” means a resolution passed by the directors and confirmed with or without variation by at least two-thirds of the votes cast at a general meeting of the members of the Corporation duly called for that purpose or by the consent in writing of all the members entitled to vote at such meeting.

1.02 Interpretation. - Words importing the singular number include the plural and vice versa; words importing gender include the masculine, feminine and neuter genders; and words importing a person include an individual, partnership, association, body corporate, trustee, executor, administrator and legal representative.

1.03 Headings. - The headings in this by-law are inserted for convenience of reference only and shall not affect the construction or interpretation of this by-law.

ARTICLE TWO

AFFAIRS OF THE CORPORATION

2.01 Head Office. - Until changed in accordance with the Act, the head office of the Corporation shall be in the City of Mississauga in the Province of Ontario, Canada, and at such location therein as the board may from time to time determine.

2.02 Corporate Seal. - The Corporation may, but need not, have a corporate seal and if one is adopted it shall be in a form approved from time to time by the board.

2.03 Financial Year. - The board may by resolution fix the financial year end of the Corporation and, subject to the requirements of the Income Tax Act, the board may from time to time by resolution change the financial year end of the Corporation.

2.04 Execution of Instruments. - All cheques, bills of exchange or other orders for the payment of money, notes or other evidence of indebtedness issued in the name of the Corporation shall be signed by such officer or officers as may be designated from time to time by resolution of the board provided that two signatures shall be required for all such instruments with a value over \$3000. All contracts with a net value of over \$3000 shall be signed on behalf of the Corporation by two persons, one of whom holds the office Treasurer the other of whom holds one of the offices of President or Vice President, provided that notwithstanding any provisions to the contrary contained in the by-laws, the board may direct the manner in which and the person or persons by whom any particular instrument or class of instruments may or shall be signed. Any signing officer may affix the corporate seal to any instrument requiring the same.

2.05 Banking Arrangements. - The banking business of the Corporation including, without limitation, the borrowing of money and the giving of security therefor, shall be transacted with such banks, trust companies or other bodies corporate or organizations as may from time to time be designated by or under the authority of the board.

2.06 Borrowing. - According to the powers included in this by-law, the directors may from time to time

- a) borrow money on the credit of the Corporation; or
- b) issue, sell or pledge securities of the Corporation; or
- c) charge, mortgage, hypothecate or pledge all or any of the real or personal property of the Corporation, including book debts, rights, powers, franchises and undertakings, to secure any securities or any money borrowed, or other debt or any other obligation or liability of the Corporation.

From time to time the ~~Board of Directors~~board may authorize any director, Officer, or employee of the Corporation or any other person to make arrangements with reference to the moneys borrowed or to be borrowed as aforesaid and as to terms and conditions of the loan thereof, and as to the securities to be given therefore, with power to vary or modify such arrangements, terms and conditions to give such additional securities for any moneys borrowed or remaining

due by the Corporation as the directors may authorize and generally to manage, transact and settle the borrowing of money by the Corporation.

2.07 Auditors. - The members shall at each annual meeting appoint an auditor to audit the accounts of the Corporation to hold office until the next annual meeting ~~provided that the directors may fill any casual vacancy in the office of auditor. The remuneration of the auditor shall be fixed by the board.~~ If in any financial year the Corporation's annual revenue is no more than \$100,000 or such other amount as may be prescribed by the regulations made under the Act, the Corporation may waive the appointment of an auditor and an audit for such financial year if the members of the corporation pass an extraordinary resolution to that effect as permitted by the Act. If in any financial year the Corporation's annual revenue is more than \$100,000 or such as other amount as may be prescribed by the regulations under the Act but no more than \$500,000 or such other amount as may be prescribed by the regulations made under the Act, the Corporation may pass an extraordinary resolution to have a review engagement instead of an audit as permitted by the Act. The board may fill any casual vacancy in the office of auditor or review engagement appointee. The remuneration of the auditor or review engagement appointee shall be fixed by the board.

2.08 ~~Amendment of By-laws. - Unless otherwise provided by the Act, any existing by-law of the Corporation not embodied in the letters patent may be repealed or amended by by-law passed by the board and confirmed by the members by at least two-thirds of the votes cast at a general meeting of the members duly called for considering the by-law or by resolution in writing signed by all the members.~~ Amendment of By-laws. - The members may from time to time amend this by-law by a majority of the votes cast. The board may from time to time in accordance with the Act pass or amend this by-law other than a provision respecting the transfer of a membership or to change the method of voting by members not in attendance at a meeting of members. Amendments adopted by the board shall be submitted to the members for confirmation in accordance with the Act.

2.09 Rules and Regulations. - The board may establish rules and regulations not inconsistent with the by-laws relating to the management and operation of the Corporation.

ARTICLE THREE

DIRECTORS

3.01 Number of Directors. - The affairs of the Corporation shall be managed by a board of 12 directors. Any increase or decrease in the number of directors shall be approved by special resolution.

3.02 Qualification. - Each director shall be, or shall become within 10 days after election to the board, and thereafter remain throughout such director's term, a Class A member of the Corporation and shall consent in writing to act as a director in accordance with the Act. No person shall be qualified for election as a director if such person is less than 18 years of age; is of unsound mind and has been so found by a court in Canada or elsewhere; is not an individual; or has the status of a bankrupt.

3.03 Election and Term. - The directors of the Corporation shall be elected for two year terms and shall retire in rotation. At each annual meeting directors shall be elected to fill the positions of those directors whose term of office has expired and each director so elected shall hold office until the second annual meeting after such election.

3.04 Removal of Directors. - Subject to the Act, the members may by resolution passed by ~~at least two-thirds~~ a majority of the votes cast at a general meeting of the members of which notice specifying the intention to pass such resolution has been given, remove any director before the expiration of such director's term, and may, by a majority of votes cast at that meeting, elect a person in place and instead of such director for the remainder of the term.

3.05 Vacation of Office. - A director ceases to hold office upon death; upon removal from office by the members; upon ceasing to be qualified for election as a director; or upon receipt by the Corporation of a written resignation, or, if a time is specified in such resignation, at the time so specified, whichever is later.

3.06 Vacancies. - Vacancies on the board may be filled for the remainder of the term of office either by the members at a meeting of members called for the purpose or by the board if the remaining directors constitute a quorum.

3.07 Action by the Board. - The board shall manage the business and affairs of the Corporation utilizing the powers afforded to the Corporation by the ~~letters patent~~articles or otherwise. The powers of the board may be exercised at a meeting (subject to section 3.08) at which a quorum is present or by resolution in writing signed by all the directors entitled to vote on that resolution at a meeting of the board. Where there is a vacancy in the board, the remaining directors may exercise all the powers of the board so long as at least one-half of the number of directors established pursuant to section 3.01 remains in office. Resolutions in writing may be signed in counterparts and resolutions in writing signed by one or more directors and transmitted by facsimile or other electronic means to the secretary of the Corporation shall be deemed to be duly signed by such directors.

3.08 Matters Specifically Reserved to the Board. – Notwithstanding any other provision in the by-laws:

- (a) the board must by resolution approve the Corporation's annual budget;

- (b) the board must by resolution approve the choice of any show to be sponsored by the Corporation prior to incurring any costs or commitments in respect of such show; and
- (c) the board must by resolution approve any initiative which will use the name or resources of the Corporation and which is not directly related to the sponsoring of a show approved pursuant to the preceding paragraph.

3.09 Meetings of the Board by Telephone, Electronic or Other Communication Facilities. - If all the directors of the Corporation consent thereto generally or in respect of a particular meeting, a director may participate in a meeting of the board or of a committee of the board by means of such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously, and a director participating in such a meeting by such means is deemed to be present at the meeting. Any such consent shall be effective whether given before or after the meeting to which it relates and may be given with respect to all meetings of the board and of committees of the board.

3.10 Place of Meetings. - Meetings of the board may be held at any place in or outside of Ontario.

3.11 Calling of Meetings. - Meetings of the board shall be held from time to time at such time and at such place as the board, the president or any two directors may determine.

3.12 Notice of Meeting. - Notice of the time and place of each meeting of the board shall be given in the manner provided in Article Nine to each director not less than two days before the date of the meeting. A notice of a meeting of directors need not specify the purpose of or the business to be transacted at the meeting. Notice of an adjourned meeting of the board is not required if the time and place of the adjourned meeting is announced at the original meeting. No formal notice of any such meeting shall be necessary if all the directors are present, or if those absent have signified their consent to the meeting being held in their absence

3.13 First Meeting of New Board. - Provided a quorum of directors is present, each newly elected board may without notice hold its first meeting immediately following the meeting of members at which such board is elected.

3.14 Regular Meetings. - The board may appoint a day or days in any month or months for regular meetings of the board at a place and hour to be named. A copy of any resolution of the board fixing the place and time of such regular meetings shall be sent to each director forthwith after being passed, but no other notice shall be required for any such regular meeting.

3.15 Chair. - If the president is present, or, in the absence of the president, a vice-president is present at the meeting, he shall preside as chair at a meeting of the board. In the absence of the president or a vice-president, the directors present shall choose one of their number to be chair of the meeting.

3.16 Quorum. - The quorum for the transaction of business at any meeting of the board shall be a majority of the number of directors established pursuant to section 3.01 or such greater number of directors as the board may from time to time determine.

3.17 Votes to Govern. - At all meetings of the board every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the chair of the meeting shall not be entitled to a second or casting vote.

3.18 Remuneration - The directors shall serve as such without remuneration and no director shall directly or indirectly receive any profit from such position.

ARTICLE FOUR

COMMITTEES

4.01 Committees of the Board. - The board may appoint one or more other committees of the board, however designated, ~~and~~, [Subject to the Act, the board may](#) delegate to any such committee any of the powers of the board, subject to any rules and regulations imposed from time to time by the board.

4.02 Action by Committees. - The powers of a committee of the board may be exercised by a meeting at which a quorum is present or by resolution in writing signed by all members of such committee who would have been entitled to vote on that resolution at a meeting of the committee. Meetings of such committee may be held at any place in or outside Canada.

4.03 Advisory Bodies. - The board may from time to time appoint such advisory bodies as it may deem advisable.

4.04 Procedure. - Unless otherwise determined by the board, each committee and advisory body shall have the power to fix its quorum at not less than a majority of its members, to elect its chair and to regulate its procedure.

ARTICLE FIVE

OFFICERS

5.01 Appointment. - The board shall at the first meeting of the board after each annual meeting appoint from among its members a chair of the board (who shall also occupy the office of president), a secretary, a treasurer, one or more vice-presidents (to which title may be added words indicating seniority or function), and such other officers as the board may determine, including one or more assistants to any of the officers so appointed. One person may hold more than one office. The board may specify the duties of and, in accordance with this by-law and subject to the Act, delegate to such officers powers to manage the business and affairs of the Corporation.

5.02 President. - The president shall be the chief executive officer and, subject to the authority and direction of the board, shall have general supervision of the affairs of the Corporation; and shall have such other powers and duties as the board may specify.

5.03 Vice-President. - A vice-president shall have such powers and duties as the board may specify.

5.04 Secretary. - The secretary shall attend and be the secretary of all meetings of the board and of members and shall enter or cause to be entered in records kept for that purpose minutes of all proceedings thereat. The secretary shall give or cause to be given, as and when instructed, all notices to members, directors, officers, ~~auditors~~the auditor, the person appointed to conduct a review engagement, and members of committees of the board and shall be the custodian of the stamp or mechanical device, if any, generally used for affixing the corporate seal of the Corporation and of all books, records and instruments belonging to the Corporation, except when some other officer or agent has been appointed for that purpose. The secretary shall have such other powers and duties as otherwise may be specified by the board.

5.05 Treasurer. - The treasurer shall keep proper accounting records of the financial activities of the Corporation, and shall be responsible for the deposit of money, the safekeeping of securities and the disbursement of the funds of the Corporation. The treasurer shall render to the board whenever required an account of all transactions of the treasurer and of the financial position of the Corporation. The treasurer shall have such other powers and duties as otherwise may be specified.

5.06 Powers and Duties of Officers. - The powers and duties of all other officers shall be such as the board may specify.

5.07 Term of Office. - The board, in its discretion, may remove any officer of the Corporation. Otherwise each officer appointed by the board shall hold office until a successor is appointed or until an earlier resignation is received by the Corporation.

5.08 Agents and Attorneys. - The Corporation, by or under the authority of the board, shall have power from time to time to appoint agents or attorneys for the Corporation in or outside Canada with such powers (including the power to subdelegate) of management, administration or otherwise as may be thought fit.



ARTICLE SIX

PROTECTION OF DIRECTORS, OFFICERS AND OTHERS

6.01 Limitation of Liability. - Every director and officer of the Corporation in exercising the powers and discharging the duties of a director or officer shall act honestly and in good faith with a view to the best interests of the Corporation and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Subject to the foregoing, no director or officer shall be liable:

- (a) for the acts, omissions, failures, neglects or defaults of any other Director, officer or employee,
- (b) for any loss, damage or expense incurred by the Corporation through the insufficiency or deficiency of title to any property acquired for or on behalf of the Corporation,
- (c) for the insufficiency or deficiency of any security in or upon which any of the money of the Corporation shall be invested,
- (d) for any loss, damage or expense arising from the bankruptcy, insolvency or tortious acts of any person with whom any of the money, securities or effects of the Corporation shall be deposited,
- (e) for any loss, damage or expense arising from any error of judgment or oversight on the part of such Director or officer, or
- (f) for any other loss, damage or expense arising from the execution of the duties of office or in relation thereto.

6.02 Indemnity. - Subject to the Act, the Corporation shall indemnify a director or officer, a former director or officer, and such person's heirs and legal representatives, against all costs, charges and expenses, including an amount paid to settle an action or satisfy a judgment, reasonably incurred in respect of any civil, criminal or administrative action or proceeding to which such person is made a party by reason of being or having been a director or officer of the Corporation or such body corporate, if such person (a) acted honestly and in good faith with a view to the best interests of the Corporation; and (b) in the case of a civil, criminal or administrative action or proceeding that is enforced by a monetary penalty, had reasonable grounds for believing that such conduct was lawful. The Corporation shall also indemnify such person in such other circumstances as the Act or law permits or requires. Nothing in this by-law shall limit the right of any person entitled to indemnity to claim indemnity apart from the provisions of this by-law.

6.03 Insurance. - Subject to the Act, the Corporation may purchase and maintain such insurance for the benefit of any person referred to in section 6.02 hereof as the board may from time to time determine.

ARTICLE SEVEN

MEMBERS

7.01 Members. - Subject to the Act and the ~~letters-patent~~ articles, the members shall consist of such persons interested in furthering the objects of the Corporation as are admitted as members by or under the authority of the board.

7.02 Classes of Members. - There shall be two classes of members. Class A members shall be voting members. Class B members shall be non-voting members

7.03 Qualifications and Rights. - Any person may be admitted to membership as either a Class A or Class B member if such person complies with the requirements of section 7.01 hereof and pays the membership fee, if any, fixed pursuant to section 7.05. Each member shall be entitled to receive notice of and to attend all meetings of members. Provided such member is at least 18 years of age, each Class A member shall be entitled to one vote on any vote taken at a meeting of members. Except as provided for in the Act, Class B members are not entitled to vote at a meeting of members. Only persons who are or become Class A members of the Corporation may participate in the cast of shows produced by the Corporation.

7.04 Term of Membership. – The interest of a member in the Corporation is not transferable and lapses and ceases to exist upon death or when the member ceases to be a member by resignation or otherwise in accordance with the by-laws of the Corporation. Unless renewed, every membership expires automatically at the conclusion of the first annual general meeting held at least 6 months following the date upon which such membership was acquired or last renewed.

7.05 Membership Fees. - The fees, if any, payable by members shall from time to time be fixed by resolution of the board. At its discretion, the board may fix a family fee to cover members belonging to the same family (as defined by the board for this purpose) and may fix different fees based on the classes of membership or the nature of a member's participation in the activities of the Corporation and may waive the membership fee for any member or group of members.

7.06 Resignation. - Members may resign at any time by resignation in writing which shall be effective upon any date or time on or after the execution of the instrument of resignation

7.07 Termination for Non-payment. - The membership of any member who is in arrears in payment of membership fees may be terminated if such arrears of fees are not paid within a designated time, in which case such member shall be removed from the register of members of the Corporation and thereupon such person shall cease to be a member of the Corporation. Any such member may re-apply for membership in the Corporation.

7.08 Removal. – The board shall have authority to suspend or expel any member from the Corporation for any one or more of the following grounds:

- a. violating any provision of the articles, by-laws, or written policies of the Corporation;

- b. carrying out any conduct which may be detrimental to the Corporation as determined by the board in its sole discretion;
- c. for any other reason that the board in its sole and absolute discretion considers to be reasonable, having regard to the purpose of the Corporation.

In the event that the board determines that a member should be expelled or suspended from membership in the Corporation, the president, or such other officer as may be designated by the board, shall provide twenty (20) days notice of suspension or expulsion to the member and shall provide reasons for the proposed suspension or expulsion. The member may make written submissions to the president, or such other officer as may be designated by the board, in response to the notice received within such twenty (20) day period. In the event that no written submissions are received by the president, the president, or such other officer as may be designated by the board, may proceed to notify the member that the member is suspended or expelled from membership in the Corporation. If written submissions are received in accordance with this section, the board will consider such submissions in arriving at a final decision and shall notify the member concerning such final decision within a further twenty (20) days from the date of receipt of the submissions. The board's decision shall be final and binding on the member, without any further right of appeal.

ARTICLE EIGHT

MEETINGS OF MEMBERS

8.01 Annual Meetings. - The Corporation shall hold an annual meeting of members not more than 15 months after its last annual meeting. The annual meeting of members shall be held at such time in each year and, subject to section 8.03, at such place as the board or the president may from time to time determine, for the purpose of considering the financial statements of the Corporation placed before the meeting, the report of the Corporation's auditor or review engagement appointee thereon and the report of the board, electing directors, appointing ~~auditors~~ an auditor or a person to conduct a review engagement, and for the transaction of such other business as may properly be brought before the meeting.

8.02 Special Meetings. - The board shall call a special meeting of members on written requisition of one-tenth of the members entitled to vote at the meeting proposed to be held. The board or the president shall also have power to call a special meeting of members at any time.

8.03 Place of Meetings. - Meetings of members shall be held at the head office of the Corporation or elsewhere in the municipality in which the registered office is situated or, if the board shall so determine, at some other place in Ontario.

8.04 Notice of Meetings. - Notice in writing of the time and place of each meeting of members shall be given in the manner provided in Article Nine not less than 14 days and not more than ~~60~~50 days before the date of the meeting to each director, to the auditor or person appointed to conduct a review engagement, and to each member who at the close of business on the day immediately preceding the day on which notice is given is entered in the register of members of the Corporation. Notice of a meeting of members called for any purpose other than consideration of the financial statements and ~~auditor's~~the report of the auditor or person appointed to conduct a review engagement and board's report, election of directors and reappointment of the incumbent auditor shall state the general nature of the business to be transacted at it in sufficient detail to permit the members to form a reasoned judgment thereon. Any notice to members ~~may either enclose a form of proxy or contain a reminder of the~~ shall advise members of their right to appoint a ~~proxy~~proxyholder pursuant to section 8.09. Notice of an adjourned meeting of members is not required if the time and place of the adjourned meeting is announced at the original meeting.

8.05 Meetings Without Notice. - A meeting of members may be held without notice at any time and place permitted by the Act (a) if all the members entitled to vote thereat are present in person or duly represented or if those not present or represented waive notice of or otherwise consent to such meeting being held, and (b) if the ~~auditors~~auditor or person appointed to conduct a review engagement and the directors are present or waive notice of or otherwise consent to such meeting being held. At such a meeting any business may be transacted which the Corporation at a meeting of members may transact.

8.06 Chair, Secretary and Scrutineers. - The chair of any meeting of members shall be the first mentioned of such of the following officers as have been appointed and who is present at the meeting: president, or a vice-president. If no such person is present within 15 minutes from the time fixed for holding the meeting, the persons present and entitled to vote shall choose one of their number to be chair. If the secretary of the Corporation is absent, the

chair shall appoint some person, who need not be a member, to act as secretary of the meeting. If desired, one or more scrutineers, who need not be members, may be appointed by a resolution or by the chair with the consent of the meeting.

8.07 Quorum. - The quorum for the transaction of business at any meeting of members shall be not less than 10 voting members present in person or by proxy.

8.08 Right to Vote. - Subject to the Act and the ~~letters patent~~articles, at any meeting of members every person shall be entitled to vote who is at the time of the meeting entered in the books of the Corporation as a Class A member and at least 18 years of age.

8.09 Proxies. - At any meeting of members, a proxyholder duly and sufficiently appointed by a member shall be entitled to exercise, subject to any restrictions expressed in the instrument appointing such person, the same voting rights that the member appointing the proxyholder would be entitled to exercise if present at the meeting. A proxyholder must be a member. An instrument appointing a proxy shall be in ~~writing~~a form which complies with the Act. An instrument appointing a ~~proxy~~proxyholder shall be acted on only if, prior to the time of voting, it is deposited by delivery, mail or electronically with the secretary of the Corporation or of the meeting or as may be directed in the notice calling the meeting.

8.10 Meeting Rules. - Except as otherwise expressly provided for in this by-law, the conduct of all meetings of members shall be in accordance with Robert's Rules of Order.

8.11 Votes to Govern. - Unless the Act, the ~~letters patent~~articles or any by-law of the Corporation otherwise provide, at any meeting of members every question shall be determined by the majority of the votes duly cast on the question.

8.12 Show of Hands. - Any question at a meeting of members shall be decided by a show of hands unless, after a show of hands, a ballot thereon is required or demanded as hereinafter provided. Upon a show of hands every person who is present and entitled to vote shall have one vote. Whenever a vote by show of hands shall have been taken upon a question, unless a ballot thereon is so required or demanded, a declaration by the chair of the meeting that the vote upon the question has been carried or carried by a particular majority or not carried and an entry to that effect in the minutes of the meeting shall be prima facie evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against any resolution or other proceeding in respect of the said question, and the result of the vote so taken shall be the decision of the members upon the said question.

8.13 Ballots. - On any question proposed for consideration at a meeting of members, and whether or not a show of hands has been taken thereon, the chair may require or any member may demand a ballot thereon. A ballot so required or demanded shall be taken in such manner as the chair shall direct. A demand for a ballot may be withdrawn at any time prior to the taking of the ballot. Upon a ballot each member present in person or represented by proxy and entitled to vote shall have one vote and the result of the ballot shall be the decision of the members upon the said question.

8.14 Casting Vote. - In case of an equality of votes at any meeting of members either upon a show of hands or upon a ballot, the chair of the meeting shall not be entitled to an additional or casting vote.

8.15 Adjournment. - The chair at a meeting of members may, with the consent of the meeting and subject to such conditions as the meeting may decide, adjourn the meeting from time to time and from place to place.

8.16 Action in Writing by Members. - A resolution in writing signed by all the members entitled to vote on that resolution at a meeting of members is as valid as if it had been passed at a meeting of the members. Resolutions in writing may be signed in counterparts and resolutions in writing signed by one or more members and transmitted by electronic means to the secretary of the Corporation shall be deemed to be duly signed by such members.

ARTICLE NINE

NOTICES

9.01 Method of Giving Notices. - Any notice (which term includes any communication or document) to be given (which term includes sent, delivered or served) pursuant to the Act, the ~~letters patent~~articles, the by-laws or otherwise to a member, director, committee member, officer-~~or~~, auditor or review engagement appointee shall be sufficiently given if delivered personally to the person to whom it is to be given or if delivered to the last address of such person as recorded in the books of the Corporation or if mailed by prepaid ordinary mail addressed to said address or if transmitted by any electronic means. A notice so delivered shall be deemed to have been given and received when it is delivered personally; a notice so mailed shall be deemed to have been given and received two days after it was deposited in a post office or public letter box; and a notice sent by electronic means shall be deemed to have been given and received when transmitted. The Corporation may change the address on the Corporation's books of any member, director, officer, auditor, review engagement appointee, or member of a committee of the board in accordance with any information believed to be reliable.

9.02 Computation of Time. - In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the date of the meeting or other event shall be included.

9.03 Omissions and Errors. - The accidental omission to give any notice to any member, director, officer-~~or~~, auditor or review engagement appointee or the non-receipt of any notice by any member, director, officer-~~or~~, auditor or review engagement appointee or any error in any notice not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice or otherwise founded thereon.

9.04 Waiver of Notice. - Any member (or a duly appointed proxyholder), director, officer-~~or~~, auditor or review engagement appointee may waive any notice required to be given under any provision of the Act, the ~~letters patent~~articles, the by-laws or otherwise and such waiver, whether given before or after the meeting or other event of which notice is required to be given, shall cure any default in giving such notice.

ARTICLE TEN

EFFECTIVE DATE AND REPEAL

10.01 Effective date. - This by-law shall come into force when confirmed by the members in accordance with the Act.

10.02 Repeal. All previous by-laws of the Corporation are repealed as of the coming into force of this by-law. Such repeal shall not affect the previous operation of any by-law so repealed or affect the validity of any act done or right, privilege, obligation or liability acquired or incurred under, or the validity of any contract or agreement made pursuant to, or the validity of any ~~letters patent~~articles or predecessor charter documents of the Corporation obtained pursuant to, any such by-law prior to its repeal. All officers and persons acting under any by-law so repealed shall continue to act as if appointed under the provisions of this by-law and all resolutions of the members or the board or a committee of the board with continuing effect passed under any repealed by-law shall continue to be good and valid to the extent inconsistent with this by-law and until amended or repealed.

PASSED by the board the 8th day of ~~November, 2018~~ 2022.

President

Secretary

CONFIRMED by the members the day of , ~~2019~~2022.

Secretary

Document comparison by Workshare 10.0 on Sunday, May 1, 2022 4:08:14 PM

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Description	TOR_2528-#23453456-v3-NEW_TU_BYLAW
Rendering set	Standard

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Insertion	
Deletion	
Moved from	
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Style change	
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Deleted cell	
Moved cell	
Split/Merged cell	
Padding cell	

Statistics:	
	Count
Insertions	79
Deletions	56
Moved from	4
Moved to	4
Style change	0
Format changed	0
Total changes	143

Theatre Unlimited Performing Arts



Balance Sheet Comparison

As of May 31, 2022

	TOTAL	
	AS OF MAY 31, 2022	AS OF MAY 31, 2021 (PY)
Assets		
Current Assets		
Cash and Cash Equivalent		
1100 Chequing Account	38,772.12	31,204.13
1110 E-transfer Account	1,469.50	1,702.95
1120 Tangerine Account	98,767.24	98,499.02
Total Cash and Cash Equivalent	\$139,008.86	\$131,406.10
Accounts Receivable (A/R)		
1300 Accounts Receivable (A/R)	0.00	29,656.43
1310 HST receivable	7,216.07	
Total Accounts Receivable (A/R)	\$7,216.07	\$29,656.43
1160 MTM Seed Capital	2,500.00	2,500.00
1400 Prepaid Expenses	30,772.86	28,303.49
Total Current Assets	\$179,497.79	\$191,866.02
Non-current Assets		
Property, plant and equipment		
1130 Video Software	3,435.09	3,435.09
1131 Accum Amortization- Video Software	-3,435.09	-3,435.09
Total 1130 Video Software	0.00	0.00
1140 Curtain	1,525.50	1,525.50
1141 Accum Amortization - Curtain	-1,270.00	-1,016.00
Total 1140 Curtain	255.50	509.50
1150 LED Tape	1,519.96	1,519.96
1151 Accum Amortization - LED Tape	-1,265.00	-1,012.00
Total 1150 LED Tape	254.96	507.96
1170 Moving System	18,931.84	
Total Property, plant and equipment	\$19,442.30	\$1,017.46
Total Non Current Assets	\$19,442.30	\$1,017.46
Total Assets	\$198,940.09	\$192,883.48

Theatre Unlimited Performing Arts



Balance Sheet Comparison

As of May 31, 2022

	TOTAL	
	AS OF MAY 31, 2022	AS OF MAY 31, 2021 (PY)
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable (A/P)		
2020 Accounts Payable (A/P)	0.00	0.00
Total Accounts Payable (A/P)	\$0.00	\$0.00
2600 Deferred Revenue Grants	19,999.00	20,797.05
2605 Deferred 2021 Grant Amort. Rev.	9,601.70	
2610 Deferred Amortization Revenue	508.73	1,017.46
2620 Deferred Sponsorship Revenue	400.00	400.00
2630 Accrued Expense	0.00	
Total Current Liabilities	\$30,509.43	\$22,214.51
Total Liabilities	\$30,509.43	\$22,214.51
Equity		
3600 Future Show Development Fund	27,316.71	27,316.71
3700 Education Fund	10,000.00	10,000.00
3800 Board Development Fund	10,000.00	10,000.00
3810 Capital Reserve Fund	3,343.91	2,543.91
Retained Earnings	120,808.35	91,389.56
Profit for the year	-3,038.31	29,418.79
Total Equity	\$168,430.66	\$170,668.97
Total Liabilities and Equity	\$198,940.09	\$192,883.48

Theatre Unlimited Performing Arts



Profit and Loss by Class

June 2021 - May 2022

	ADMINISTRATION	CHITTY CHITTY	RENOVATION YEAR	SUSTAINABILITY GRANT	TOTAL
INCOME					
4100 Donations	460.07				\$460.07
4300 City of Mississauga Arts and Culture Grant			10,397.30	10,000.00	\$20,397.30
4500 Interest	268.22				\$268.22
4652 Amortization Revenue	508.73				\$508.73
Total Income	\$1,237.02	\$0.00	\$10,397.30	\$10,000.00	\$21,634.32
GROSS PROFIT	\$1,237.02	\$0.00	\$10,397.30	\$10,000.00	\$21,634.32
EXPENSES					
6300 Advertising/Promotional	70.00			5,313.02	\$5,383.02
6430 Costumes		568.94			\$568.94
6440 Wigs	36.00				\$36.00
6552 Technical Supplies	149.99				\$149.99
6553 Video Editing			1,661.18		\$1,661.18
6600 Set Storage and			5,077.22		\$5,077.22
6601 Costume Storage	0.00		1,400.04		\$1,400.04
6610 Memberships/Workshops	75.00				\$75.00
6620 MTM Marketing	0.00		2,000.00		\$2,000.00
6640 Office Supplies	1,230.05			0.00	\$1,230.05
6650 D&O Insurance	0.00		2,316.00		\$2,316.00
6660 Bank charges	71.40				\$71.40
6670 Internet/Communications	1,205.94	0.00	0.00	0.00	\$1,205.94
6675 Website Development		0.00	1,850.00	1,800.00	\$3,650.00
66800 Ammortization Expense	507.00				\$507.00
6720 Heritage Credits and M.A.C.	725.00				\$725.00
6730 Thank You gifts	225.94				\$225.94
6800 Hardware/Software	96.12			2,890.43	\$2,986.55
6999 HST Recovery	-689.50		-3,907.14		\$ - 4,596.64
Total Expenses	\$3,702.94	\$568.94	\$10,397.30	\$10,003.45	\$24,672.63
PROFIT	\$ -2,465.92	\$ -568.94	\$0.00	\$ -3.45	\$ - 3,038.31

Theatre Unlimited Performing Arts



Profit and Loss by Class

June 2020 - May 2021

	ADMINISTRATION	BEYOND THE STAGE	GRANT- CCBB	TOTAL
INCOME				
4100 Donations	28,337.62			\$28,337.62
4300 City of Mississauga Arts and Culture Grant			15,500.00	\$15,500.00
4650 Other Income	717.87			\$717.87
Total Income	\$29,055.49	\$0.00	\$15,500.00	\$44,555.49
GROSS PROFIT				
	\$29,055.49	\$0.00	\$15,500.00	\$44,555.49
EXPENSES				
6420 Props			25.00	\$25.00
6430 Costumes	36.36			\$36.36
6440 Wigs			13.00	\$13.00
6600 Set Storage and			5,777.22	\$5,777.22
6601 Costume Storage			1,400.00	\$1,400.00
6610 Memberships/Workshops	283.45		5,200.00	\$5,483.45
6640 Office Supplies	557.70		61.01	\$618.71
6650 D&O Insurance			2,106.00	\$2,106.00
6660 Bank charges	303.45			\$303.45
6670 Internet/Communications	383.33		917.77	\$1,301.10
66800 Ammortization Expense	507.00			\$507.00
6730 Thank You gifts		50.00		\$50.00
6740 Social/Refreshments	129.89			\$129.89
6750 Miscellaneous Expense	4.95			\$4.95
6999 HST Recovery	-2,619.43			\$ -2,619.43
Total Expenses	\$ -413.30	\$50.00	\$15,500.00	\$15,136.70
PROFIT	\$29,468.79	\$ -50.00	\$0.00	\$29,418.79